Korea Program Manager

About AktivAsia

AktivAsia are activist educators and facilitators passionate about activist learning who facilitate training, education, research and organising to catalyse powerful people movements. If we are going to win campaigns for justice and rights we need sharp strategies and increased participation in our campaigns. We need to bring more groups of diverse people, who withdraw their consent and cooperation from ‘business as usual’, into social change work. And if social change organisations are going to thrive, then education and training needs to be at the heart of the journey. Ongoing dynamic learning is core to social movements becoming bigger, smarter and stronger.

About the Role

Location: South Korea
Job Type: Fixed team one year contract, with renewal based on successful KPIs
Reports to: Managing Director
Salary range: AUD $50,000 - $57,000

In one sentence, this full-time job exists to ensure that the implementation of the AktivAsia program in South Korea runs effectively and efficiently, considering the principles of high participation of its constituents, and accountability to its supporters.

AktivAsia is building a federated organisational structure with teams in four countries and a regional team that works with and supports the country teams in their work. This role would be crucial in establishing and supporting a locally led and contextualised country training program in South Korea.

This role will assist AktivAsia in:

1. Building and nurturing a team of coaches and trainers of at least 4 people with proven capacity and commitment to developing and implementing a Korea training and education program in the local language, co-designed and co-owned by local entities/people in South Korea.
2. Supporting the creation of a training and education structure that strengthens and supports relationships with local partners, deepens commitment, recruits more educators and coaches, to enable sharing of skills, knowledge, experience, and good practices across geographies, movements, and campaigns.
3. Creating a community of practice that helps catalyse and support grassroots climate justice campaigns in South Korea
4. Driving increased movement participation to help dramatically shift the conversation in support of renewable energy and just transition

**Key Responsibilities**

**Project Management**
- Work with the country partners and codify regular sharing of information, support and drive cross-country conversations, convenings, and reporting to the AktivAsia MD and Leadership Team
- Lead the deployment of a monitoring, evaluation and learning framework for AktivAsia’s programs in South Korea
- Create time bound and realistic work plans and OKRs in alignment with country program objectives
- Manage the country program budget including financial management and administration

**Training Coordination and Implementation**
- Leading the development and implementation of local, contextualised online and in-person trainings (in campaign strategy, community organising, and public narrative and leadership) in South Korea
- Build online repository for Korean language campaign strategy and community organising curriculum

**Community Outreach and Organising**
- Support and strengthen training/ strategic capacity of national organisations and coalitions in South Korea
- Networking and collaboration across social movements and campaign organisations
- Establish a locally-led and self-sustaining national training and education program (focused on campaign strategy, community organising, public narrative and leadership) in South Korea

**Key Competencies and Criteria**

Candidates are expected to have experience in assisting the implementation of medium-scale projects, passionate about coaching and community organising. Candidates are also expected to have been involved in climate justice or social justice campaigns. They have an interest in building collective strength through training, coaching and organising.

**Key Competencies**
The Korea program manager should have:
Intellectual Rigour – should be able work independently and do the research required for decision-making support, should display intellectual curiosity, should be reliable, and can be counted on to not cut corners, has a broad understanding of more than one areas of work, can support decision making at a macros level while, simultaneously, guide junior staff members

Relationship Building and Influence – Should be able to leverage peer networks, is eager to participate in conferences, forums, and convenings and can articulate the organisation’s point of view well, is an equal contributor to meetings on strategy and vision as well as in meetings on execution and logistics, is aware of trends, current happenings within the ecosystem

Functional expertise – Should be able to juggle and manage multiple projects, has expert knowledge of all the organisation’s work streams, takes on challenges actively and is solution-minded, is willing to be trained and undergo skill and knowledge enhancements

Team Work – Understands what other teams are doing and volunteers help, is able to break silos and join the dots for the team, can mentor other team members

Candidates are expected to meet majority of the following criteria:

Have at least 3-5 years’ work experience in project implementation in strategic campaigning, community organising, and climate justice or other relevant work.

Have effective communication skills.

Proficient in professional English and native level Korean, both verbal and written.

Able to work under minimum supervision, independently motivated, and have good self-management skills.

Accustomed to working with remote collaborative work tools and devices.

Able to work flexible hours to accommodate different time zones.

Willing to travel domestically and regionally.

What will you get

Work with progressive, open-minded people who believe in the power of coaching as a way for personal development.

Competitive salary and exposure to a cross-cultural and international work environment.

Flexibility to work remotely

Please send your resume and application letter explaining why you want this job and responding to the above criteria, by email to: joinus@aktivasia.org by Tuesday 15 November 2022.

* AktivAsia is an inclusive organisation that provides equal employment opportunities. Women, Persons with Disabilities and LGBTQI+ are highly encouraged to apply!